

# **International Students Guide**

## **Faculty of Nursing – Helwan University**



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## Introduction :

As part of Helwan University's commitment to supporting international students across all disciplines at both undergraduate and postgraduate levels, the University Council approved the establishment of the International Students Care Office in its 402nd session held on April 24, 2012.

A dedicated space was allocated for the office within the university campus, located on the fourth floor of the Administrative Building – the President's Building. Helwan University continuously strives to enhance the quality of services provided to international students, aiming to strengthen international relations in the fields of education and research. The university also assists international students in integrating into campus life and adapting to a new social and academic environment.

The university is pleased to provide a supportive environment and the necessary facilities for students pursuing knowledge. It takes pride in its distinguished faculty members, many of whom have received their education and academic training at some of the world's most prestigious institutions, both within Egypt and abroad. This is complemented by a technologically advanced and well-equipped learning environment.



## Message from the Dean of the Faculty of Nursing



**Dear International Students,**

It is with great pleasure that I welcome you to the Faculty of Nursing – Helwan University, and I sincerely wish you all success and excellence in your academic journey.

Guided by the responsibility entrusted to both the Faculty and the University Administration toward our international students—and in alignment with the university's strategic plan for internationalization—we are firmly committed to overcoming all challenges that may arise during your studies.

The Faculty Administration pledges to utilize all available resources and exert the utmost efforts to provide you with the best possible tools and methods to enhance your scientific and academic abilities. We are dedicated to offering comprehensive support across all areas and to meeting the diverse needs and aspirations of our students from all nationalities.

We are honored to have you as part of our academic community and look forward to contributing to your growth, success, and future achievements

**Prof. Safaa Salah Ismail**  
**Dean, Faculty of Nursing**  
**Helwan University**

## Message from the International Students Coordinator at the Faculty



Dear international students at the Faculty of Nursing — both undergraduate and postgraduate —

I warmly welcome you all and wish you a fruitful and rewarding academic journey on every level.

The International Students Office at the Faculty of Nursing – Helwan University is committed to developing and implementing comprehensive objectives and policies aimed at supporting and caring for international students across various domains. Our mission is to assist students and help overcome any challenges they may face by facilitating and following up on enrollment, registration, and graduation procedures, as well as by providing academic, health, psychological, social, cultural, sports, and recreational support.

Dear student, please know that we are always here to offer help and guidance. Do not hesitate to reach out whenever you need support — we are proud to stand by your side throughout your journey.

**International Students Coordinators**  
**Faculty of Nursing – Helwan University**

**Assoc. Prof. Noora Salah El-Din Saad**  
**Associate Professor, Department of Adult Health Nursing**

**Dr. Ahmed Khalaf Meqdad**  
**Lecturer, Department of Adult Health Nursing**



## Faculty of Nursing Helwan University

The establishment of the Faculty of Nursing at Helwan University was approved by the University Council on November 26, 2006, following the approval of the Nursing Sector Committee on September 6, 2006.

A presidential decree (No. 267 of 2006) was issued to amend certain provisions of the executive regulations of the Universities Organization Law, including the establishment of the Faculty of Nursing at Helwan University. The faculty officially began its academic activities in the 2007/2008 academic year as a general nursing program.

It is considered the first academic healthcare institution within Helwan University and the Governorate of Helwan, offering healthcare and nursing services both within and outside the university.

The language of instruction at the Faculty is English, and the curriculum includes Nursing Sciences, Medical Sciences, and Behavioral Sciences.

The Faculty comprises six academic departments:

- Adult Health Nursing
- Pediatric Health Nursing
- Maternal and Newborn Health Nursing
- Community Health Nursing
- Psychiatric and Mental Health Nursing
- Nursing Administration

The duration of study to obtain a Bachelor of Science in Nursing (B.Sc. Nursing) is four academic years, followed by a mandatory one-year internship (12 months) in hospitals and healthcare institutions under the supervision of the Faculty.

A Postgraduate Studies Department has been established at the Faculty since 2013, offering Master's and Doctoral degrees in Nursing.

The Faculty also offers an **Intensive Nursing Program** designed for students who already hold a Bachelor's or Licentiate degree with a cumulative GPA of no less than 60%, provided they hold a secondary school certificate in the science track. Upon successful completion of the 24-month program, followed by a 6-month internship, students are awarded a **second bachelor's degree in Nursing Science**. The program consists of six consecutive academic semesters, in addition to a preparatory term.

## Faculty Vision

To achieve leadership in the field of nursing locally, regionally, and globally, and to excel in education and scientific research in line with community needs.

## Faculty Mission

To prepare distinguished graduates capable of continuous self-learning and active participation in public health and nursing, contributing to the improvement of community health in ways that meet the needs of the labor market locally and regionally. The Faculty also aims to enhance the competitiveness of its graduates while upholding professional ethics and conducting outstanding scientific and field research aligned with advancements in the field.

## Institutional Values

1. Belonging
2. Accountability
3. Discipline
4. Credibility, Transparency, and Integrity
5. Objectivity
6. Teamwork
7. Participation
8. Commitment to Professional Ethics
9. Academic Honesty

## Strategic Goals of the Faculty

1. Developing the internal administrative systems of the Faculty.
2. Updating and improving the Faculty's basic research infrastructure.
3. Graduating distinguished students who are competitive in the labor market.
4. Supporting the excellence of faculty members.
5. Expanding community participation initiatives.
6. Maintaining continuous engagement with alumni and supporting them in the job market.
7. Preparing the Faculty for accreditation.

## Faculty Departments

- Department of Adult Health Nursing
- Department of Maternal and Newborn Health Nursing
- Department of Pediatric Nursing
- Department of Community Health Nursing
- Department of Psychiatric and Mental Health Nursing
- Department of Nursing Administration

## Countries Represented at the Faculty of Nursing

- Sudan
- Eritrea
- Saudi Arabia
- Chad
- Iraq
- Palestine
- Yemen
- Syria
- Jordan
- Mali
- Nigeria

### **Objectives of the International Students Office at the Faculty:**

The office aims to establish and implement comprehensive goals and policies to support international students across various domains, assist them, and overcome potential challenges through the following strategic objectives:

1. Increasing the number of international students at the university and faculty to enhance their global ranking.
2. Facilitating and monitoring students' enrollment, registration, and graduation requirements at the faculty.
3. Providing care for international students, including:
  - Academic support
  - Health and psychological support
  - Financial and social assistance
4. Promoting and providing information about all academic programs offered by the faculty and their admission requirements.
5. Promoting cultural exchange and awareness among students from different nationalities.
6. Increasing the financial resources of the faculty.
7. Creating a healthy and inclusive learning environment that helps international students adapt and feel at home within Egyptian culture.
8. Receiving and reviewing international students' requests and grievances, and presenting them to the concerned authorities.
9. Offering psychological and moral support to international students.
10. Acting as a communication channel between students and the faculty administration.
11. Providing consultations regarding admissions and registration procedures.
12. Delivering continuous academic support and guidance.
13. Organizing regular meetings with international students to assess their needs and concerns.

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### **Responsibilities of the International Students Office at the Faculty:**

1. Providing information about all academic programs offered by the faculty.
2. Offering full support and care for international students within the faculty.



- in resolving housing, and issues by guidelines of the university's International Students Office.
4. Holding regular meetings with international students to identify and address their needs.
  5. Monitoring students' progress in their academic programs in coordination with academic departments.
  6. Submitting periodic reports on the office's activities.
  7. Organizing a dedicated festival for international students, inviting members of the international community, cultural attachés, and ambassadors of respective countries through the University's International Students Office.
  8. Creating and maintaining a database of all registered international students at the faculty.

3. Assisting academic, other related referring to the

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### Activities of the International Students Care Office at the University:

1. Facilitating and following up on the enrollment, registration, and graduation procedures for international students across the university.
2. Assigning a designated staff member in each faculty to communicate with international students and address their concerns.
3. Completing all required security clearances for international students.
4. Coordinating with various embassies and the International Students Department at the Ministry of Higher Education to resolve any student-related issues.
5. Facilitating housing for international students in university-owned accommodations, such as the University Guest House on campus or the Hotel of the Faculty of Tourism and Hotels in Manial, both for a reasonable monthly fee.
6. Organizing regular meetings between international students and the university's International Students Office staff to discuss challenges and propose solutions. Communication channels include telephone, email, and a dedicated Facebook page.
7. Arranging trips to explore Egypt's tourist attractions under the supervision of faculty from the Tourism Guidance Department – Faculty of Tourism and Hotels.
8. Organizing the **Annual International Day** every May.
9. Holding an annual meeting between university leadership and cultural attachés from various embassies.
10. Conducting marketing campaigns in Gulf countries in collaboration with Egyptian cultural attachés to attract more Arab students.
11. Providing comprehensive information about all academic programs, especially those unique to Helwan University.
12. Showcasing the academic achievements of faculty members, including recipients of national and international scientific awards.

## Undergraduate Stage

### Admission Requirements for the Faculty of Nursing:

- Obtaining the Egyptian General Secondary Education Certificate (Thanaweya Amma) or its equivalent.
- Passing the required qualifying subjects and meeting the minimum total grade required for admission to the Faculty.

### Where to Submit Documents:

Applicants must submit their academic documents either to their embassy in Cairo or to:

#### **The General Administration for the Admission and Granting of International Students**

Address: 2 Saad Zaghloul Mausoleum Street – Parliament Area, Cairo

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### Required Documents for Applying to the Faculty of Nursing:

1. An accredited and authenticated equivalent high school certificate, attested by the Embassy of the Arab Republic of Egypt in the country where the certificate was obtained, or by the embassy of that country in Cairo.
  - Students who obtained the Egyptian General Secondary Education Certificate must submit the original success form (white form).
2. Original birth certificate or an official extract.
3. Original passport.
4. Letter from the embassy for applicants applying through their embassy.
5. Twelve (12) recent passport-sized photos.
6. Certificate of passing the Faculty of Nursing's aptitude test.
7. Receipt of a postal order or cheque made out to the **Fund for the Welfare of International Students and Their Clubs** (Account No. 5 / 82144 / 450 / 9) at the **Central Bank of Egypt** in the amount of **150 EGP** as application fees.

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### How to Authenticate Certificates:

Authentication refers to the official validation of certificates. This process involves:

1. Initial authentication by the institution that issued the certificate.
2. Authentication by the Ministry of Foreign Affairs of the issuing country.
3. Authentication by the Egyptian Embassy in that country.



For certificates  
Americas,  
Eastern Europe,  
should also include the  
**Counselor** in those regions.



issued in the  
Russia, and  
authentication  
**Egyptian Cultural**



Alternatively, certificates may be authenticated by the embassy of the country that issued the certificate in **Cairo**, followed by authentication at the **Egyptian Ministry of Foreign Affairs** (with the exception of certificates issued in the Americas, Russia, and Eastern Europe).

Certificates that are not authenticated through the proper channels, or those authenticated only by Egyptian embassies abroad or by the Egyptian Ministry of Foreign Affairs, will not be considered.

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### **Certificates Not Yet Equated:**

If the student holds a certificate that has not yet been equated to the Egyptian General Secondary Education Certificate, the following steps should be taken:

- Submit the certificate to the **Egyptian Embassy** in the country of residence and request equivalency with the Egyptian General Secondary Certificate,  
**OR**
- Submit the certificate to the **Equivalency Department at the Ministry of Education in Egypt**, along with the following:
  1. A detailed report on the educational system in the certificate-issuing country, including:
    - Educational stages
    - Duration of each stage
    - Types of educational tracks
  2. A detailed report on the secondary stage, covering:
    - Curricula and study plans
    - Distribution of subjects across academic years
    - Weekly hours per subject
  3. A statement listing the universities in the home country and abroad that accept this certificate.

All attachments must be officially certified by the issuing authority.

## Decision of the Supreme Council of Universities

Session dated January 27, 2000

### Concerning the Admission Regulations for International Students at Egyptian Universities

1. **Exemption from Foreign Language Requirement:**

International students who obtained an equivalent high school certificate are exempted from the requirement to pass a foreign language subject which they did not study under the education system of the country from which they received their certificate.

However, if that language is part of the academic program of the faculty or department to which the student is applying, the student must sit for an exam in that subject. In this case, the student shall not be awarded a bachelor's or licentiate degree unless they successfully pass the exam.

2. **Continued Exemption from Arabic Language and National Subjects:**

International students who obtained a foreign equivalent high school certificate and were admitted to Egyptian universities shall continue to be exempted from the supplementary examinations in **Arabic Language**, **Religious Education**, and **National Education**, provided that Arabic is not their native language and they did not study it during their secondary education.

3. **Admission Criteria Equivalence:**

The admission of international students to universities shall follow the same criteria applied to students holding the Egyptian General Secondary Certificate (Thanaweya Amma), in accordance with the qualifying subjects required by each faculty.

If an international student's certificate lacks any of the required qualifying subjects, the student shall be admitted to a faculty that does not consider the missing subject as one of its admission prerequisites.

جمهورية مصر العربية  
رئيس مجلس الوزراء

وزارة التعليم العالي  
مكتب الوزير  
١٨٠  
٢٠١٧/١٧

قرار رئيس مجلس الوزراء  
رقسم ٢٧ لسنة ٢٠١٦  
بتعديل بعض أحكام اللائحة التنفيذية  
لقانون تنظيم الجامعات

رئيس مجلس الوزراء  
بعد الإطلاع على الدستور ،  
وعلى قانون تنظيم الجامعات الصادر بالقانون رقم ٤٩ لسنة ١٩٧٢ وتعديلاته ،  
وعلى اللائحة التنفيذية لقانون تنظيم الجامعات الصادرة بقرار رئيس الجمهورية رقم ٨٠٩  
لسنة ١٩٧٥ وتعديلاتها ،  
وعلى موافقة المجلس الأعلى للجامعات ،  
وبناء على ما عرضه وزير التعليم العالي والبحث العلمي ،  
أقرر

( المادة الأولى )  
يمتدل بالبندين ( أ ، ب ) من خامساً من المادة ٢٧١ من اللائحة التنفيذية لقانون تنظيم  
الجامعات المشار إليها البندان الآتيان :

أ- بالنسبة لطلاب مرحلة الليسانس والبكالوريوس :

١- رسم قيد لأول مرة مقداره ١٥٠٠ دولار أمريكي .  
٢- مصروفات دراسية سنوية مقدارها كالتالي :

٦٠٠٠ دولار أمريكي لكليات الطب البشري وطب الأسنان  
٥٠٠٠ دولار أمريكي لكليات الهندسة والحاسبات والصيدلة والعلاج  
الطبيبي  
٤٠٠٠ دولار أمريكي لكليات الطب البيطري والزراعة والعلوم  
والتمريض  
٣٠٠٠ دولار أمريكي للكليات والمعاهد الأخرى





## Postgraduate Studies

### Faculty of Nursing – Helwan University

#### Required Documents:

1. **Original or certified copy of the General Secondary Education Certificate** (authenticated), along with **three (3) photocopies**.
2. **Original or certified copy of the Bachelor's/Licentiate degree certificate** (authenticated), along with **three (3) photocopies**.
3. **Equivalency certificate from the Supreme Council of Universities** confirming that the student's academic transcript aligns with the requirements of the Faculty of Nursing.
4. **Original or certified copy of the academic transcript (course list)** (authenticated), along with **three (3) photocopies**.
5. **A guide from the degree-granting institution** (institute/college/university/academy, etc.) detailing:
  - Admission requirements
  - Graduation requirements
  - Course content**Plus three (3) photocopies** (only of the sections containing the required information).
6. **An official letter from the degree-granting institution** confirming full-time attendance throughout the duration of study.
7. **Passport**, including all visa pages indicating residency in the country where the degree was obtained, plus **one (1) photocopy**.
8. **An official letter from the student's embassy** addressed to the Dean of the Faculty, stating preliminary approval for study.

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#### Authentication and Certification:

- All certificates and documents must be authenticated by the **Egyptian Cultural Office** in the country where the issuing institution is located, or by the **embassy of that country** in Egypt, **in addition to authentication by the Egyptian Ministry of Foreign Affairs**.
- Documents must be submitted in **Arabic or English**. If issued in another language, a **certified translation** must be attached.

جمهورية مصر العربية  
رئيس مجلس الوزراء

ب- بالنسبة لطلاب مرحلة الدراسات العليا :

١- رسم قيد لأول مرة مقدار ١٥٠٠ دولار أمريكي .

٢- مصروفات دراسية سنوية مقدارها كالاتى :

○ ٦٠٠٠ دولار أمريكي لكليات الطب البشرى وطب الأسنان

○ ٥٥٠٠ دولار أمريكي لكليات الهندسة والحاسبات والصيدلة والعلاج

الطبيعى

○ ٥٠٠٠ دولار أمريكي لكليات الطب البيطرى والزراعة والعلوم

والتمريض

○ ٤٥٠٠ دولار أمريكي للكتليات والمعاهد الأخرى .

( المادة الثانية )

ينشر هذا القرار فى الجريدة الرسمية ، ويسرى على الطلاب الملتحقين الجدد اعتباراً من

العام الدراسى ٢٠١٦/٢٠١٧ .

رئيس مجلس الوزراء

(مهندس/شريف إسماعيل)

صدر برئاسة مجلس الوزراء فى ٣٠ ربيع الأول سنة ١٤٣٧ هـ

الموافق ١٠ يناير سنة ٢٠١٦ م

صورة مرسلة إلى السيد / وزير التعليم العالى لمحبته لى

اميد عام مدير الوزراء

(لواء أ.م / عماد عبد المنعم)





## Accommodation

Helwan University provides a distinguished **Guest House**, which serves various purposes including academic, cultural, and social activities for the university community.

The Guest House offers hotel-standard services, including accommodation and meals, for visiting professors—both Egyptian and international—as well as for international postgraduate students.

It also serves as a venue for hosting conferences, scientific seminars, and various types of events and celebrations.



## Guest House Rooms

The Guest House is a four-story building, with the guest rooms located on the third floor. This floor consists of 12 rooms, including single, double, triple rooms, and suites. Each room on this floor has a private bathroom. Room rates vary depending on whether breakfast is included or not.

The second floor contains 8 rooms designated for female guests and includes 2 shared bathrooms serving these rooms.

The first floor has 8 rooms for male guests, along with 2 shared bathrooms for their use.

The ground floor includes a conference hall, an exhibition hall, and lounges for receiving guests during various university events.

## Health Insurance

Helwan University provides healthcare services for international students. Informational signboards are placed at the university entrance, guiding students about the available medical units within the faculties and the Medical Administration.

There are 24-hour clinics for students located in Building 9 (for male students) and Building 12 (for female students) within the university dormitories on campus.

Every student has the right to visit the medical unit affiliated with their faculty, whether inside or outside the campus, to request a health card. This card serves as their medical file, which is kept active throughout their years of study. To receive the medical file, students must present their current academic year college ID card.

In case of a sudden illness or accident on campus, students should immediately go to the faculty clinics or the Medical Administration. If an emergency occurs off campus, students should go to Helwan University Hospital in Helwan, the nearest public hospital, or any of the hospitals contracted with the university, which include:

- Students' Hospital in Giza
- Agouza Hospital
- Heliopolis Hospital
- Bahman Psychiatric Hospital in Helwan
- Dar Al-Moqattam Psychiatric Hospital
- French Kasr Al-Ainy Hospital

Students are admitted under the standard second-class category. The university must be notified through the Medical Administration at phone number **25569518** within 48 hours of admission, along with a medical report detailing the condition.

## Sports and Cultural Activities

International students at both undergraduate and postgraduate levels are entitled to participate in all activities offered by the General Administration for Youth Welfare, except for running in student union elections. These activities include:

- **Family Student Activities:** Programs designed to support student families and promote community bonding.
- **Sports Activities:** Focused on developing students' athletic talents, forming sports teams, and organizing matches and competitions.
- **Cultural Activities:** Aimed at nurturing creative, cultural, and media-related talents among students.
- **Artistic Activities:** Dedicated to showcasing students' artistic abilities and refining their creative skills.

- **Scouting and Community Service:** Implementing community service programs, supporting scouting movements, and participating in public service projects.
- **Social Activities and Trips:** Encouraging cooperation among students, faculty members, and staff, as well as organizing social, cultural, and recreational trips and camps.
- **Scientific and Technological Activities:** Organizing seminars and scientific lectures to develop scientific and technological skills and disseminate knowledge through science clubs and academic societies.

### Major Events and Activities Participated in by International Students at the Faculty of Nursing, Inside and Outside the University: Academic Year 2018-2019

1. **Sports Day and Marathon at Helwan University** on Wednesday, 12-12-2018.

#### 2The First Forum for International Students at Mansoura University



Held from January 27 to 29, 2019.





The First
   
 African
   
 Health

#### Conference

Held on January 29, 2019.

#### The Forum of Sudanese and Egyptian Universities

Held at Ain Shams University from February 16 to 20, 2019.



4. Global forum of higher education and scientific research april 2019

- **Peoples' Week held** at Assiut University  
From March 31 to April 3, 2019.
- **The First African Youth Forum**  
April 16–18, 2019.
- **The First African Youth Leadership Forum in Fayoum**  
April 16–18, 2019.
- **Student Conference of the Faculty of Nursing – Helwan University**  
March 24, 2019.



### Academic Year 2019-2020

1. Participation of international students in the **New Students Welcome Ceremony** organized by the University's Office for International Students, held on October 26, 2019.
2. Participation in welcoming international students at the **Faculty Reception Ceremony**, held on October 27, 2019.

### 3The First Sports Forum for International Students at Suez Canal University

February 2020, where the Faculty of Nursing achieved first place in swimming.







4. **5 Welcoming the Kenyan student delegation** who visited the Faculty in September 2019, and organizing a scientific, cultural, and recreational program during their stay in Cairo.

Ask ChatGPT





### Academic Year 2020-2021

1. Student **Michael Gipton**, representative of Sudanese students at Helwan University, won a position in the **Sudanese Students Union in Egypt**.



### Academic Year 2021-2022

1. Participation of international students in the **First International Friendship Forum for University Youth**, held at Mansoura University from February 7 to 10, 2022.





## .2 Participation of Students in the Student Conference

Faculty of Nursing, Helwan University





**Participation of International Students in the Second Employment Forum for Graduates of the Faculty of Nursing, Helwan University, held on Wednesday, 15/11/2023, entitled:**

**"Green Enviroment and its Application in Nursing Field 2030 "**







Participation of International Students in Organizing the Third Scientific Student Conference for Faculty of Nursing Students, Helwan University, held on Thursday, 7/12/2023, entitled:

**“Toward Sustainable Nursing Future Empowering Tomorrow’s Nurses in Education, Practices and Research”**





**Participation of International Students in the Group Iftar Event**  
Faculty of Nursing, Helwan University, held on Thursday, 4/4/2024.









### Participation of International Students in the Cultural Festival Activities

Faculty of Nursing, Helwan University, held on Monday, 22/4/2024.







**First Aid Training Course  
International Students**

for

Faculty of Nursing, held on Wednesday, 8/5/2024.



### Important Contact Numbers

- **Central Administration for International Students Affairs:**
- **7 Ibrahim Abou El-Naga Street, Embassy District – Nasr City**
- **Telephone:**
- 20222516693 :
- Hotline: 19064
- Mail: [inquiry@wafeden.gov.eg](mailto:inquiry@wafeden.gov.eg)
- Facebook page: <http://www.facebook.com/wafdeenmohe>
- wahtsApp: 201098257891
- Mail : [info@study-in-egypt.gov.eg](mailto:info@study-in-egypt.gov.eg)
- For Inquiries:
- رقم الواتس: 01556002948

### Helwan Campus – Administrative Building – Fourth Floor:

- **Direct Lines:** 0225481108 – 28162000 – Ext.: 2798 / 2794
- **Director of the University Office for International Students:** Prof. Dr. Dr Haitham Sewilam
- **Office Email:** [hisb@hq.helwan.edu.eg](mailto:hisb@hq.helwan.edu.eg)

**Facebook Page:** <https://www.facebook.com/hq.helwan.edu.eg/>

### Egyptian Youth Hostels Association:

<http://egyptyha.com>

Capital Taxi: ○  
16516 ○  
16800 ○  
33033374-02 ○

### Emergency Services

- Police Emergency: 122
- Tourism Police Emergency: 126
- Ministry of Foreign Affairs Inquiry: 128
- Public Security Sector: 115
- Ambulance: 123
- Gas Emergency: 129





- Telephone Assistance: 140
- Telephone Bill Inquiry: 111

Directory